



## Financial Aid

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# (V1) 2023-2024 Verification Worksheet - Independent Student

**COMPLETE SECTIONS A-D and attach any applicable documentation. You must sign this worksheet. The Financial Aid Office cannot process your application without this information.**

**FEDERAL STUDENT AID PROGRAMS:** Your application was selected for review in a process called "Verification." In this process, the Financial Aid Office compares information from your FAFSA application with your financial documents. We are required to review your FAFSA information under financial aid program rules (34 CFR, Part 668). The law says we have the right to ask you for this information before awarding Federal aid. If there are differences between your application information and your financial documents, corrections to your FAFSA may be required.

### A: STUDENT INFORMATION

Last Name:	First Name:	Middle Initial:
ctcLink ID #:	DOB:	

### B: FAMILY INFORMATION

List the people in your household in the table below. Include:

- Yourself
- Your spouse (if applicable)
- Your children (under age 24) if you will provide more than half of their support July 1, 2023 through June 30, 2024, even if the child does not live with you.

Include other people as part of your household **ONLY IF:**

- They now live with you **AND** you provide more than half of their support **AND** will continue to provide more than half of their support from July 1, 2023 through June 30, 2024. Documentation may be required.

**Number in College:** Please include in the College Attending column below information about any household member, excluding the parents, who is, or will be, enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2023, and June 30, 2024, include the name of the college. If more space is needed, provide a separate page with the student's name and ID number at the top. **NOTE:** We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institution is inaccurate.

Full Name	Age	Relationship	College Attending
		Self (student)	Shoreline Community College

### C: STUDENT AND SPOUSE INCOME INFORMATION TO BE VERIFIED

#### 1. TAX RETURN FILERS

Complete this section if the student and/or spouse filed or will file a 2021 IRS income tax return(s). The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of FAFSA on the Web at <https://studentaid.gov>. In most cases, no further documentation is needed to verify 2021 income information that was transferred into the student's FAFSA using the IRS DRT if that information was not changed by the FAFSA filer. **Student:**

- I used the IRS Data Retrieval Tool on the FAFSA. If you used the IRS Data Retrieval Tool, *and did not change the information*, you do not need to submit a Tax Return Transcript.
- I am attaching my 2021 IRS Tax Return Transcript **OR** a signed copy of my 2021 income tax return that was filed with the IRS.
- I filed an amended 2021 Tax Return. You must submit your 2021 Tax Transcript or 2021 signed income tax return **AND** a signed copy of your 1040X.

**Spouse (if applicable):**

- I used the IRS Data Retrieval Tool on the FAFSA. If you used the IRS Data Retrieval Tool, *and did not change the information*, you do not need to submit a Tax Return Transcript.
- I am attaching my 2021 IRS Tax Return Transcript **OR** a signed copy of my 2021 income tax return that was filed with the IRS.
- I filed an amended 2021 Tax Return. You must submit your 2021 Tax Transcript or 2021 signed income tax return **AND** a signed copy of your 1040X.

**2. NON-TAX FILERS**

Complete this section if the student and/or parent will not file and is not required to file a 2021 income tax return with the IRS. **You must include a verification of non-filing letter from the IRS.** This form may be obtained by completing an IRS Form 4506-T and checking box 7.

A 2021 IRS Verification of Non-filing Letter dated on or after October 1, 2022 can be requested in multiple ways:

- o Get Transcript Online or by Mail at <https://www.irs.gov/individuals/get-transcript>
- o Complete the IRS Form 4506-T or Form 4506 T-EZ. Allow at least 5-10 days for processing.
- o Call IRS at 1-800-908-9946 to get your transcript by mail. Allow at least 5-10 days for processing."

**Student:**

- I did not file a 2021 Tax Return and did not have earnings in 2021
- I did not file a 2021 Tax Return **AND** I am not required to file a Tax Return. If you select this option, list your employer(s) and income earned and attach W-2s or equivalent document.

You must also provide documentation from the IRS or other relevant tax authority dated on or after October 1, 2022 that indicates a 2021 IRS income tax return was not filed with the IRS or other relevant tax authority. Documentation includes a verification of non-filing letter from the IRS. This form may be obtained by completing an IRS Form 4506-T and checking box 7.

Student Employer	Student Earning/Income
	\$
	\$

**Spouse (if applicable):**

- I did not file a 2021 Tax Return and did not have earnings in 2021
- I did not file a 2021 Tax Return **AND** I am not required to file a Tax Return. If you select this option, list your employer(s) and income earned and attach W-2s or equivalent document.

You must also provide documentation from the IRS or other relevant tax authority dated on or after October 1, 2022 that indicates a 2021 IRS income tax return was not filed with the IRS or other relevant tax authority. Documentation includes a verification of non-filing letter from the IRS. This form may be obtained by completing an IRS Form 4506-T and checking box 7.

Spouse Employer	Spouse Earning/Income
	\$
	\$

**D: REQUIRED SIGNATURE**

I affirm that the information provided in this application and other financial aid documents is true and correct to the best of my knowledge. I agree that I have reviewed, understand and agree to the conditions, responsibilities and obligations in order to receive financial aid for the 2023-2024 academic year as stated in the Conditions of Award and Satisfactory Academic Progress Policy, available on the Financial Aid website.

Student Signature:	Date:
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**Financial Aid Services | 16101 Greenwood Avenue North, Shoreline WA 98133 | Email: [financialaid@shoreline.edu](mailto:financialaid@shoreline.edu) | Fax: (206) 533-6609**

Shoreline Community College provides equal opportunity in education and employment and does not allow discrimination or harassment on the basis of race, color, national origin, age, perceived or actual physical or mental disability, pregnancy, genetic information, sex, sexual orientation, gender identity, marital status, creed, religion, honorably discharged veteran or military status, or use of a trained guide dog or service animal.