



O F F I C E   O F   T H E   P R E S I D E N T

**NOTICE OF SPECIAL MEETING OF THE BOARD OF TRUSTEES**

The Shoreline Community College Board of Trustees will be holding its annual retreat, hereby noticed as a Special Meeting:

- On Thursday, September 13, 2018 (commencing at 9:00 AM) in room 301 at Shoreline City Hall (17500 Midvale Avenue North; Shoreline, WA 98133-4905), and
- On Friday, September 14, 2018 (commencing at 9:00 AM) in room 301 at Shoreline City Hall (17500 Midvale Avenue North; Shoreline, WA 98133-4905).

Submitted & Posted By:

- Lori Yonemitsu, Executive Assistant to the President & Secretary to the Board of Trustees
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Posted Monday, September 10, 2018; 9:15 AM

**SHORELINE COMMUNITY COLLEGE**  
**Board of Trustees**  
**Special Meeting of Thursday, September 13, 2018**  
**Meeting Start Time: 9:00 AM**  
**Room 301 at Shoreline City Hall**  
**17500 Midvale Avenue North • Shoreline, WA 98133-4905**

**AGENDA**

<b>8:30 AM • Room 301</b>			
<b>Breakfast</b>			
<b>9:00 AM – 10:20 AM • Room 301</b>			
<b>NO.</b>	<b>AGENDA ITEM</b>	<b>RESPONSIBILITY</b>	<b>TAB(S)</b>
1.	Convene Special Meeting	•Clara Pellham, Chair	
2.	Communication from the Public	•Clara Pellham, Chair	
3.	Overview of the Agenda	•Clara Pellham, Chair	
4.	Discussion: Board of Trustees Self-Evaluation	•Laura Rehrmann, Facilitator	
5.	Discussion: Board Role & Expectations	•Laura Rehrmann, Facilitator	
6.	Discussion: Board of Trustees participation in State & National Conferences & Meetings and College Events	•Laura Rehrmann, Facilitator	
<b>10:20 AM – 10:30 AM: Break</b>			
<b>10:30 AM – 12:00 Noon • Room 301</b>			
7.	Discussion: Board of Trustees 2018 – 2019 Professional Learning Goals	•Laura Rehrmann, Facilitator	
8.	President's 2018 – 2019 Goals	•Cheryl Roberts, President	
9.	Discussion: Board of Trustees Governance Manual Review & Approval Schedule	•Laura Rehrmann, Facilitator	
10.	Training: •Public Records Act •Open Public Meetings Act	•John Clark, Assistant Attorney General	
<b>12:00 Noon – 1:00 PM: Lunch with the Shoreline Community College Foundation Board of Directors</b>			
<b>1:00 PM – 2:30 PM • Room 301</b>			
11.	Updates: Shoreline Community College Foundation Board of Directors	•Mary Brueggeman, Vice President and Executive Director and Greg Olson, President – Foundation Board of Directors	
12.	Presentation: Feasibility Study by Convergent	•Mary Brueggeman, Vice President and Executive Director	
<b>2:30 PM – 2:45 PM: Break</b>			
<b>2:45 PM – 3:30/4:00 PM • Room 301</b>			
13.	Discussion: Result of the Feasibility Study	•Laura Rehrmann, Facilitator	
14.	Wrap-Up & Looking Forward to Day Two	•Clara Pellham, Chair	
15.	Adjournment	•Clara Pellham, Chair	

•The time and the order of agenda items are estimations and are subject to change.  
•Next Regular Meeting of the Board of Trustees: Wednesday, October 17, 2018

**SHORELINE COMMUNITY COLLEGE**  
**Board of Trustees**  
**Special Meeting of Friday, September 14, 2018**  
**Meeting Start Time: 9:00 AM**  
**Room 301**  
**Shoreline City Hall**  
**17500 Midvale Avenue North**  
**Shoreline, WA 98133-4905**

**AGENDA**

<b>8:30 AM • Room 301</b>			
<b>Breakfast</b>			
<b>9:00 AM – 10:20 AM • Room 301</b>			
<b>NO.</b>	<b>AGENDA</b>	<b>RESPONSIBILITY</b>	<b>TAB(S)</b>
1.	Convene Special Meeting	•Clara Pellham, Chair	
2.	Communication from the Public	•Clara Pellham, Chair	
3.	Overview of the Agenda	•Clara Pellham, Chair	
4.	Budget, Financial & Capital	•Stuart Trippel, Senior Executive Director & CFO	
<b>10:20 AM – 10:30 AM: Break</b>			
<b>10:30 AM – 12:00 Noon • Room 301</b>			
5.	Discussion: Board Metrics → Strategic Plan	•Cheryl Roberts, President and Bayta Maring, Executive Director	
6.	Accreditation Visit	•Alison Stevens, Executive Vice President and Bayta Maring, Executive Director	
<b>12:00 Noon – 1:00 PM: Lunch with Executive Team</b>			
<b>1:00 PM – 2:45 PM • Room 301</b>			
7.	Report: Strategic Plan Projects (2018 – 2019)	•Cheryl Roberts, President	
8.	Report: 2018 – 2019 Study Session (Shoreline 101) & Regular Meeting (Standard) Topics  Preview: 2019 – 2020 Study Session (Shoreline 101) & Regular Meeting (Standard) Topics	•Cheryl Roberts, President, Alison Stevens, Executive Vice President, and Stuart Trippel, Senior Executive Director & CFO	
9.	Discussion: Board of Trustees Winter 2019 Retreat	•Clara Pellham, Chair	
<b>2:45 PM – 3:00 PM: Break</b>			
<b>3:00 PM – 3:30 PM • Room 301</b>			
10.	Wrap-Up	•Clara Pellham, Chair	
11.	Adjournment	•Clara Pellham, Chair	

•The time and the order of agenda items are estimations and are subject to change.  
 •Next Regular Meeting of the Board of Trustees: Wednesday, October 17, 2018