FIRST READING

Subject: **College Policies &/or Rules - New**

Background

Shoreline Community College is in the process of reviewing and, where appropriate, creating revising and/or replacing existing rules, policies and procedures to ensure alignment and compliance with State Board for Community and Technical Colleges (SBCTC) as well as the Northwest Commission for Colleges and Universities (NWCCU) guidelines.

As part of this process, rules and policies are reviewed by the appropriate College council (such as Faculty Senate Council, College Council, or the Strategic Planning/Budget Council), and the Executive Team for recommendation to be presented to the Board of Trustees.

The Washington State Office of the Chief Information Officer communicated that "agencies must develop policies and processes to support and ensure compliance" with Web Content Accessibility Guidelines (WCAG) 2.0 by June 30, 2017. As a result, the College developed a new policy: Policy 3811 (Accessible Information Technology).

To follow: Policy 3811 (Accessible Information Technology).

Prepared by: Cheryl Roberts, President
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                        Shoreline Community College June 23, 2017

Shoreline
COMMUNITY COLLEGE

Policy Name:	ACCESSIBLE INFORMATION TECHNOLOGY
Policy Number:	**3811**
Applicable Code/Law:	**Americans with Disabilities Act (ADA); Core Services legislation, RCW 28B.10.912; OCIO Policy 188 - Accessibility Sections 504 and 508 of the Rehabilitation Act, as amended January 18, 2017; 3.20.30b SBCTC Policy on Access for Students with Disabilities; Washington State Law Against Discrimination, RCW 49.60**

Policy:

The policy of Shoreline Community College District Number Seven (7) is to ensure that information technology (IT) and electronic content provide comparable functionality, experience, and information access to students, employees, and community members with disabilities, including those who use assistive technology.

This policy applies to the procurement, development and implementation of instructional, administrative and/or communications technologies/content deployed at Shoreline by individuals or groups responsible for electronic content publishing/management.

Further, the policy applies to both current and emerging technologies (including both hardware and software) in use or being evaluated for purchase or adoption at the College.

This policy encompasses, but is not limited to, College website, learning management tools, student information system, human resources technology, training materials, instructional materials, and assessment tools.