

MINUTES

STUDY SESSION

The Study Session of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Phil Barrett at 3:00 PM in the Board Room of the Administration Building at Shoreline Community College. A quorum of the Board was present.

Chair Barrett noted changes to the Study Session:

- The visit to the Theater will take place at a future Study Session of the Board of Trustees.
- The presentation on Accreditation – Learning Outcomes will precede the visit to the Pagoda Union Building (“PUB”) (#9000).

Executive Vice President Alison Stevens provided an overview of regional accreditation and included information on the following:

- Learning Outcomes
- Background on regional accreditation via the Northwest Commission on Colleges and Universities (NWCCU)
- The accreditation process
- Where we are
- Key considerations
- Student Learning: How do we know our students are learning?

Executive Vice President Stevens noted that periodic updates on the accreditation process will be presented to the Board of Trustees.

At 3:50 PM, the Trustees proceeded to the Pagoda Union Building (PUB) (#9000).

CONVENE IN REGULAR SESSION

The Regular Meeting of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Phil Barrett at 4:30 PM in the Board Room of the Administration Building at Shoreline Community College. A quorum of the Board was present.

MEMBERS PRESENT

Trustees Phil Barrett, Catherine D’Ambrosio, Doug Jackson, Tom Lux and Clara Pellham were present.

Assistant Attorney General (AAG) John Clark represented the Office of the Attorney General.

REPORT: BOARD OF TRUSTEES CHAIR

Chair Barrett conveyed that the past year was one of challenges and opportunities and noted that the 2016 Convocation was “the best Convocation I’ve participated in since I’ve been a Trustee. It was exhilarating. The College has a tremendous set of assets in its people and I was very pleased to see the level of cooperation that took place throughout the entire day.”

CONSENT AGENDA

Chair Barrett asked the Board to consider approval of the consent agenda. On the agenda for approval:

- a) One set of minutes from the Regular Meeting of June 22, 2016, one set of minutes from the Special Meeting of July 13, 2016, one set of minutes from the Special Meeting of August 9, 2016 and one set of minutes from the Special Meeting of August 11, 2016.

Motion 16:44: A motion was made by Trustee D’Ambrosio to approve the consent agenda.

Trustee Lux seconded the motion, which was then unanimously approved by the Board.

OPEN COMMENT PERIOD

None.

COLLEGE UPDATE(S)

Dean Guy Hamilton introduced personnel from KIMSeattle—Founder & Executive Director Joanie Block and Director Lael McAuliffe. The College and KimSeattle collaborated on a project “to bring students from surrounding areas to Shoreline Community College’s campus for hands-on science STEM enrichment programs and camps.” Executive Director Block and Director McAuliffe provided an overview of the project’s description, execution, results and future planning. They noted that over 800 students came to campus over the course of the past year to participate in the programs and camps.

REPORT: SHORELINE PRESIDENT

President Roberts distributed and provided an overview of her *Community Connections Report* (June 23 – September 23, 2016) and the *Executive Team Highlights to the Board of Trustees* (September 28, 2016) which included information related to:

- The 2016 – 2017 themes and work from the September 14, 2016 Fall Convocation and Day of Learning.
- The College serving 10,003 students last year.
- The implementation of the 2016 – 2021 Strategic Plan.
- The five new Steering Committees: Learning Outcomes Assessment; Communication, Marketing & Community Engagement; Disciplined Excellence; Inclusive Excellence and Ecological Integrity.
- Enrollment and the positive impact of the cumulative efforts of many areas across campus.
- The fifteen summer construction projects.
- Professional Learning opportunities.
- The College Identity survey.
- Title IX training for employees and students.

Chair Barrett expressed appreciation to President Roberts and the campus community and stated, “The increases in enrollment are very heartening and amazing.”

REPORT: SHORELINE 101 OVERVIEW

Executive Vice President Alison Stevens went over the draft schedule of Shoreline 101 topics for the 2016 – 2017 and 2017 – 2018 Study Sessions. Trustee Lux suggested that a visit to the Visual Arts Programs be added to the Shoreline 101 schedule.

ACTION: REVISIONS TO BOARD OF TRUSTEES GOVERNANCE MANUAL

Motion 16:45: A motion was made by Trustee Jackson to approve the revisions to the Board of Trustees Governance Manual, as presented on TAB 1 (Revisions to Board of Trustees Governance Manual).

Trustee D’Ambrosio seconded the motion

Trustee Jackson noted that the Board has had very good discussions in its review of the Governance Manual.

The motion was unanimously approved by the Board.

ACTION: ACT TRANSFORMING LIVES AWARDS

Chair Barrett provided an overview of the Washington Association of College Trustees (ACT) Transforming Lives Awards and encouraged campus personnel to submit nominations.

Trustees Jackson and Pellham volunteered to serve as the two members of the Board to review the nominations received and recommend the Board's nominee for the 2017 ACT Transforming Lives Awards.

Motion 16:46: A motion was made by Trustee Lux for Trustees Jackson and Pellham to serve as a subcommittee of the Board and to recommend the College's nominee for the 2017 ACT Transforming Lives Awards.

Trustee D'Ambrosio seconded the motion, which was then unanimously approved by the Board.

FIRST READING: BOARD OF TRUSTEES 2016 – 2017 PROFESSIONAL LEARNING GOALS

Chair Barrett provided an overview of the Board's first reading of its 2016 – 2017 Professional Learning Goals. The Board discussed possible additions and will take action on its 2016 – 2017 Professional Learning Goals at the October 26, 2016 Regular Meeting of the Board of Trustees.

REPORT: SHORELINE FACULTY

Professor DuValle Daniel distributed and provided an overview of a report which contained information from a recent survey conducted by the Shoreline Community College Federation of Teachers (SCCFT). Approximately 50 – 70 full-time and part-time faculty responded to the survey and results related to the salary and benefits section of the survey indicated: 80.6% - Dissatisfied; 19.4% - Satisfied.

REPORT: SHORELINE CLASSIFIED

Instructional Support Technician Jerry Owens communicated that a tentative agreement has been reached and voted on by Washington Federation of State Employees (WFSE). "Progress was made on some key issues."

REPORT: SHORELINE ASSOCIATED STUDENT GOVERNMENT

Associated Student Government (ASG) President Winston Lee distributed and provided an overview of a *Survival Guide* for students and the ASG's *Report to the Board of Trustees*. He noted that over 1,000 students participated in Welcome Week activities and that the Student Leadership Center's newsletter will be available in October.

ASG President Lee introduced the 2016 – 2017 ASG officers who were present at the September 28 Board of Trustees Meeting: Vice President Clarin Florentyna, Budget & Finance Officer Katya

SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF SEPTEMBER 28, 2016

Maslova, Social Justice Officer April Bui, Sustainability Officer Eberth Arias and Policy & Procedure Officer Mario Baldwin-McCurdy.

REPORT: CLOSING REMARKS – BOARD OF TRUSTEES

The Trustees expressed excitement “to be back” and are looking forward to a great year.

Trustee D’Ambrosio shared that she heard from the Office of the Governor and has been reappointed to the Board of Trustees.

EXECUTIVE SESSION

At 6:07 PM, Chair Barrett announced that the Board would convene in Executive Session for fifteen minutes to discuss with legal counsel a matter of litigation and would reconvene in open session following the Executive Session.

The Executive Session commenced at 6:10 PM.

RECONVENE IN OPEN SESSION

At 6:25 PM, the Trustees reconvened in open session. Prior to adjourning, President Roberts provided a brief update related to necessary improvements tied to the Housing Project that will involve reopening dialogue with the City.

ADJOURNMENT

Motion 16:47: A motion was made by Trustee Lux to adjourn the Regular Meeting of September 28, 2016.

Trustee Pellham seconded the motion, which was then unanimously approved by the Board.

Chair Barrett adjourned the meeting at 6:33 PM.

Signed _____
Phil Barrett, Chair

Attest: October 26, 2016

Lori Y. Yonemitsu, Secretary